Firehouse Community Park Agency
Mesa Park Board Meeting Minutes
February 10, 2020 7 pm
Bolinas Firehouse Community Room
Contact: mesaparkboard@gmail.com

Meeting called to order at 7:04 pm

Board Members Present: Charles Whitefield, Mark Lucanic, Amber Distasi, Leilani Fraser, Toby Nemec.

Others Present: Michael Cavette, Don Smith, Melinda Stone.

Community Expression:

Manager's Report:
1. The Board reviewed Michael's Manager's report.
    a. Current Groundskeeper has found another full time job. He will continue to do some maintenance several times per week (for now). Need to start looking for a replacement.
    b. Vandalism has stopped for now at the restrooms.
    c. Michael is still trying to get in contact with the Sheriff about overnight parking.
    d. RIRE funding pre-application period is due 2/21. This is a State project based grant. Play structure, basketball, shade structure, etc.
    e. A parent cleaned up the culvert around the skatepark/motorcycle area.

Downtown Park:
1. Free Food Friday date requests for use of downtown park and oven *(2/14, 3/6, 4/3, 5/1/20).* Melinda would like her students to help with landscape maintenance at the parks. The Board suggested helping with the weeding of the capeweed. Melinda is familiar with the rules of the cob oven.
2. Proposed public shower *(with information from Don Smith on preliminary design and budget, grant possibilities, water and electricity use estimates, and application to BCPUD for a Limited Water Use Permit).* Reviewed a preliminary budget that Toby prepared and Don's preliminary drawing. Discussed the process for a contractor to obtain a building permit. The Board / Don Smith needs to find the budget for this first and then put out to bid. But Don can inquire with the County first. Discussed the water use permit and restrictions. Don recommended applying for the water permit first. Michael will apply for that permit. Don worked up the electrical usage – would come out to approx. $28 / month. When applying for RIRE funds, Michael could include the showers as one of the projects. It would need to be understood that water, electrical and staffing costs will be increased with addition of a shower.
3. Condition of downtown park – Park is looking good. Seeding project needs to be redone. Bathroom still needs to be painted due to graffiti.
4. Discuss possible re-design of park – Michael met with a landscape designer and she is putting together a sketch for the park and ideas for the grant.

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Mesa Park:
1. Condition of Mesa Park – Michael will get a bid for the painting of the backstop, etc. Baseball season is starting. The left outfield is taken over by capeweed. Also gopher holes are a big problem in a certain area. Mark would like to see a plan to address these issues. Amber suggested contacting our other landscapers to address the Mesa Park issues.
2. Rule signage at skate park.
3. No Parking sign in front of gate – need to get a fire line sign installed. Discussed other issues of possible vandalism of a bus window / damage caused due to rocks flying up from people doing donuts in the parking lot.
4. Maintenance / clean up of playground – Groundskeeper will focus on that.
5. Removal of old mower – Just needs to be removed along with the old sign.
6. Status of trash area illegal dumping – Continues to be a problem.

Treasurer's Report:
1. Bookkeeper replacement update. There is a firm in the East Bay. Michael will inquire about having BCPUD take over our payroll again.
2. Account balances were not available for review. However, Measure A money was received.

Old News:
1.

Other:
1. Board completion of Ethics training.

TOTAL Warrants: ($42.10)

Approve Warrants: Mark moves, Amber seconds, all in favor (5-0).

Approve Minutes from the 1/13/20 meeting: Mark moves, Toby seconds, all in favor (5-0).

Next Meeting: March 9, 2020

Meeting adjourned: 8:42 pm