

Firehouse Community Park Agency
Mesa Park Board Meeting Minutes
March 9, 2020 7 pm
Bolas Firehouse Community Room
Contact: mesaparkboard@gmail.com

Meeting called to order at 7:04 pm

Board Members Present: Charles Whitefield, Amber Distasi, Leilani Fraser, Toby Nemeec.

Others Present: Michael Cavette, Don Smith, Kathleen O'Neill, Brayden (Pt. Reyes Light).

Community Expression:

1. Kathleen has a concern about the redwood tree in the back of the downtown park. Amber said that we could have an arborist take a look at it. Don mentioned that could contribute to drawing down the water.

Manager's Report:

1. RIRE Grant application status. Michael submitted the application, waiting to hear back. This grant is project based.
2. Report:
 - a. Groundskeeper will not be able to come out every day now that he has gotten another job. Michael to touch base with him.
 - b. Seeing uptick in use at both parks. Someone set a fire in the Mesa Park restroom.
 - c. Toby spoke to Lunny about providing paving bid.
 - d. Sign was taken apart by skate park and is being disposed of.
 - e. Downtown park still needs to be re-seeded.

Downtown Park:

1. Proposed public shower – Don Smith worked up some more detailed drawings and spoke to the County. 6x6 size and merging with the roofline. Now funding is the main issue. Don contacted someone that had come out from Health & Human Services in a Rodoni town hall that has some funds allocated for these types of projects. Don would also like to put in a request to be added to the RIRE grant if we are chosen to submit a formal grant application.
2. Condition of downtown park. Michael reported that it is looking alright, but the bathrooms have been a problem. Irrigation system is working just fine.
3. Discuss possible re-design of park. Michael has not heard back from landscape designer, he will follow up.

Mesa Park:

1. Consideration of request for multi-day parking at Mesa Park. Michael got a request for use of the park May 1 – 3 for a three day event. There are 40-50 spots in the front. But there are events on Sunday that require at least 20 spots. The back holds approx. 200 spots. Motorcycle club would need to be notified ahead of time. Charles will assist with the logistics during that weekend. \$500 suggested donation per day.
2. Condition of Mesa Park. Toby had a thought of rototilling the capeweed or using plywood. Michael will continue to work at it.

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3. Rule signage at skate park. Michael will install all the signs this week.
4. No Parking/ fire lane sign in front of gate
5. Maintenance / clean up of playground – Groundskeeper will focus on this.
6. Removal of old mower – Mower was removed.
7. Status of trash area illegal dumping. Continues to be a problem. Charles informed Michael that he saw a hot water heater dumped in the dumpster.

TOTAL Warrants: \$893.03

Approve Warrants: Toby moves, Charles seconds, all in favor (4-0).

Approve Minutes from the 2/10/20 meeting: Toby moves, Charles seconds, all in favor (4-0).

Next Meeting: April 13, 2020

Meeting adjourned: 7:58 pm

Treasurer's Report:

1. Bookkeeper replacement update/ payroll proposal approval. Michael did get a call back from the company we contacted. BCPUD declined to process our payroll again. Michael has set up account with Paychex, approx. \$40 per pay period. Amber asked Michael to ask Christine about how their cost compares to what we pay now.
2. Mesa Park account: \$26,077.70
Friends of Mesa Park: \$1,742.22
Reserve: \$2,166.75
Total \$29,986.67
Tax disbursement coming in April.

Old News:

- 1.

Other:

1. Discuss drafting a measure for November election to raise the parcel tax allotment for Mesa Park. Tabled until next meeting.
2. Board completion of Ethics training.