

Firehouse Community Park Agency  
Mesa Park Board Meeting Minutes  
Monday, May 11, 2020 @ 7pm  
VIA ZOOM <https://us02web.zoom.us/j/83918967081>  
Contact: [mesaparkboard@gmail.com](mailto:mesaparkboard@gmail.com)

Meeting called to order at 7:01 pm

Board Members Present: Charles Whitefield, Amber Distasi, Leilani Fraser, Toby Nemeec.

Others Present: Don Smith, Michelle Sullivan.

Community Expression:

1.

Downtown Park:

1. Proposed shower discussion - review letter from BCCA. There was discussion on the shower possibilities. Another option was discussed - portable showers that could be placed at Mesa Park. Some board members noted that this project should be a multi-agency project and should not be solely on the shoulders of Mesa Park. Maintenance costs & staffing availability need to be addressed as well as vandalism issues. Don suggests we calculate a maintenance budget and he would be willing to contact Rodoni's office. Charles would prefer that a maintenance person should be in the park working on other items while the shower is open to keep an eye on things. Costs & availability for mobile showers need to be determined. There is a multi-agency zoom meeting on Wednesday to discuss this further. Michael will participate on that call. Amber reiterated that this is not yet approved by the Board, and needs participation from other agencies in town.

2. Condition of downtown park – Park & bathrooms are closed. Drew has still been maintaining the lawn. Amber suggested that Michael reaches out to the donor about a proposal for the park re-design now that it is not being used daily. Michael will reach out to the landscape designer again.

Mesa Park:

1. Condition of Mesa Park – Marin County Health & Human Services will be issuing new guidelines on May 18. Picnic areas, playgrounds and skate park remain closed. Discussed an inquiry that was received about the dirt bike track. Michael has a call into him.
2. Rule signage at skate park – Michael ordered some new general social distancing signage.
3. No Parking/ fire lane sign in front of gate – have been installed
4. Maintenance / clean up of playground – Michael will check if the groundskeeper has made progress on this. Charles commented that it is time for new chips and sand, it needs a major refresher. If we find funding, we should address this. Amber asked Michael to put a budget together to address the playground clean up and complete just prior to the re-opening.

Manager's Report:

1. Report – Discussed staffing options for groundskeeper, could explore him taking over manager position in a more full-time capacity. Michael to speak to him. On another note:

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Leilani asked Michael to update the agendas and minutes on the website.

2. RIRE Grant application status – On hold for now. While the parks are closed, we should collect bids for the projects, so we are prepared if grant money does come in.
3. Covid-19 implication update for the parks
4. Other

Approve Warrants: Toby moves to approve March & April warrants, Leilani seconds, all in favor (4-0).

Approve Minutes from 4/13/20 & Special meeting on 4/16/20: Toby moves, Amber seconds, all in favor (4-0).

Next Meeting: June 8, 2020

Meeting adjourned at 8:27 pm.

1. Treasurer's Report:  
Friends of Mesa Park: \$1,742.28  
Reserve: \$2,166.83  
Checking: \$28,851.18  
TOTAL: \$32,760.20

We did reserve tax money in April.  
Measure A funds should arrive in August.  
Expenses are minimal due to park closures, should be OK going into the fall. Measure A runs out in 2022, but it will be voted on again for renewal.

Old News:

- 1.

Other:

1. Board Member resignation – April. Mark resigned last month. Need to keep an eye out for a replacement. Amber & Toby to look into filing renewal documents with the County in June.
2. Advertising for Park Manager replacement. Will table until next meeting.

TOTAL Warrants:  
(March): \$1,488.99  
(April): \$460.59