

Firehouse Community Park Agency

a.k.a. Mesa Park Board

PO Box 461 Bolinas, CA 94924

Regular Meeting Minutes

Wednesday June 12th, 2023 6:37 p.m. PST

Held in the Bolinas Firehouse Meeting Room and on Zoom

mesaparkboard@gmail.com

Call to Order: 6:37 p.m. by Dave Lich.

Board Members Present: Mark Lucanic, Dave Lich, Blair Tom.

Community Members Present:

Community Expression:

1. Noah was in conversation regarding upgrading the baseball field as another West Marin Little League site. New infield, maintenance. Would like to have this ready for Fall Ball, walk the field. Have the funds and are committed to create weekend games.

Old Business:

1. Mesa Park Pavilion(s) Project:
 - Product Officer has changed - Sarah Slusser, will need to update every 6 months, the grant contract needed to be amended, awaiting our first advanced payment disbursement - \$76,400 expected July 24th
 - Reed Gilliland & SJLA - prime contractors on design and implementation
 - Need the full plans to put out for contractors to bid

New Business:

1. Baby Blessing - June 18th
 - Set up at noon, snacks, music 12-3pm
 - Mark moves to have the event, Blair seconds, all in favor.
2. 4th of July Parking
 1. Parking - Drew connect with Charles Whitefield & Lion's Club
 2. Contact Don Murch re field mowing
3. Halley - Face Painting
 1. Will look into the statute - research - Blair will follow up
4. Pool Committee
5. USPS
 1. No progress at this point
6. Open Director Seat on Board
 1. Noah Skinner is interested, will call a special meeting next
 2. Blair to follow up with the county paperwork

3. Tuesday the 20th 6:30pm - zoom link - Special Meeting Agenda
4. Appointment of New Board Director - Dan Miller

Manager's Report

1. Mesa Park – Condition: FAIR
 1. Trees being cut up and removed - chipper days or resource recovery
 2. Restrooms - toilet on the right side needs to be addressed, women's hand dryer needs to be fixed.
 3. Flush valve - open and resets, put needs to be addressed
 4. Plumber will donate the toilet, will work with Dave
 5. Need to get the riding lawn mower brought in for maintenance
 6. Parking lot - valet parking services for an event on Sat Oct 14th 9am - 11:30pm - donation and look into after dark use - agendize
 7. Lions Club donation parking
 8. Pump and tank repairs - replaced the float \$100 and the check valve
 9. Pump replaced - roughly \$10K, Isaac is working on the split formula between the Fire Station, Medical Center and the Parks.
 10. Marin Participatory Fund Grant - completed Stage 1 and 2 application, it will be discussed and voted upon by the Marin Board of Equity to allow it to be voted on by the County - for \$250K
 11. Events - parties, small events the Park Manager can approve - request power

2. Downtown Park – Condition: FAIR
 1. Coast sanitary replaced the pump and well, working great. 20ft deep well, pump is suspended 18ft down, need to be replaced every 10 years of so and cost roughly \$1500-2000.
 2. Replaced two faucets
 3. Installed another toilet paper dispenser in every bathroom - \$85 a piece, Drew needs to be reimbursed for roughly \$300
 4. Equipment - push mower broke, won't start, wheels broken, stored in storage space. Mesa park mower is downtown.
 5. Drew to reach out regarding ordinances for vendors
 6. Garbage bin was stolen from downtown - Park is written on it

Treasurer's Report:

1. Mesa Park Debit Card - online accounts Ferguson & Grainger
 1. Look into a debit/CC or prepaid card for the Park Manager
2. Banking Update - paying all of our bills but not approved yet
 1. \$19K in checking - \$2000 & \$6700 same as two other accounts

3. Cash Flow
4. Warrants and Payroll
5. Need to pay for an audit

Approve Warrants and Payroll:

Delayed with Accountant out - need April, May & June - will approve for April/May on Special meeting

Approve Minutes: May 8th, 2023 regular meeting. Mark moves to approve the March minutes, Blair seconds, approved 3-0 1 absentee

Next Meeting: Next regular meeting is Monday July 17th, 2023 at 6:30 p.m. in-person at the Firehouse with zoom access.

Meeting Adjourned: 8:20 p.m. by Dave Lich.