

Firehouse Community Park Agency a.k.a. Mesa Park Board

PO Box 461 Bolinas, CA 94924

Regular Meeting Minutes

Monday December 11th, 2023 6:04 p.m. PST

Held in the Bolinas Firehouse Meeting Room

mesaparkboard@gmail.com

Call to Order: 6: p.m. by Dave Lich.

Board Members Present: Noah Skinner, Mark Lucanic, Dave Lich, Blair Tom, Razma.

Community Members Present:

Community Expression:

1. Bigger slides and playground - Tunnel tops
2. Bigger skatepark -
3. Nate - Cleaning the skatepark - broom/blower
 - a. Shed backstop of the baseball field
 - b. Community & volunteer building
4. Pete Smith - \$4k for a Bocce Ball Court from Fire Fighter Association
5. Razma - Community Garden

Old Business:

1. Mesa Park Pavilion(s) Project:
 - o \$62,500 - on hold
 1. Surveyor - advert and payment
 - o Legal w/ Reed Gilliland
 1. Advise with counsel on moving forward
 2. Proposal - mutually allowed to terminate
 3. Check - pay the invoice of work to date - from the Grant Fund
 4. Mark moves to pay the invoice and formally terminate the working relationship, second by Noah, 5-0 unanimous
 - o Project on hold

New Business:

1. Job Openings:
 1. Hiring committee recommendations
 1. Bookkeeper - Interviewed by Dave and Mark, Angie Calepestri. Christine has offered to help onboard Angie.
 2. Mark moves to hire Angie, Noah 2nds, 5-0 unanimous
 2. Surveyor ad - publish
 3. Parks Manager - board maintaining this role for now

1. Volunteering and community building
 2. Covered trash
4. Groundskeeper
 1. Employee responsibilities - google sheet? Monthly report, checklist
5. Maintenance - temporary emergency hire - Derek James
 1. Contract - at will employees
 2. Noah moves to hire Derek James, Blair 2nds, 5-0 unanimous
6. Get Hearsay account - forward info to board members
2. Baseball Field Update
 1. Bases and pitching mound in early January
 2. Ghilotti schedule for trucks to hydroseed - need to get the community together to spread - make an advertisement
 3. 5 weeks from hydroseed the fields can be used - outfield and soccer field (low areas/dry areas)
 4. Strategy for other spots to play/use the fields
 5. Spring party/Grand opening party - late spring
 6. WMLL - padded backstop
 7. How to deal with the pitching machine
 8. Perimeter of the netting
 9. Flyer out for WMLL sign up
 10. Left field back corner, cake weed
 11. Zack will be back to finish the sprinklers - need to reassess the entire system and integrated into the current
 12. Safe passage from baseball field to the school?
3. Toxic Away Day - TBD February Saturday - Blair to follow up
4. Showers with Dignity - need to follow up with the county
5. College of Marin - offered to use baserock and compaction with Lawrence Building and WR Ford

Manager's Report

1. Mesa Park – Condition: Fair
 1. Trash and abandoned vehicles
 2. Bathroom magnet
2. Downtown Park – Condition: Fair
 1. Clean and looking good

Treasurer's Report:

1. Banking Update - unify Debit cards/accounts
2. Cash Flow

3. Warrants and Payroll

Warrants (2023-12-11)	- \$ 7,601.92
Warrants (2023-11-28)	- \$12,599.33
<u>Payroll Summary (2023-Aug to Nov)</u>	<u>- \$15,566.19</u>
TOTAL (8/23 - 11/23)	- \$35,767.44
4. Audit - need to schedule

Approve Warrants and Payroll:

Noah moves to approve, Dave 2nds 4-0, 1 abstain

Approve Minutes:

Noah moves to approve, 4-0, 1 abstain

Next Meeting:

Next regular meeting is Monday January 8, 2023 at 6:00 p.m. at the Firehouse community meeting room.

Meeting Adjourned: 7:41 p.m. by Dave Lich.